GURU NANAK INSTITUTE OF TECHNOLOGY

Dahegaon, Kalmeshwar Road, Nagpur

Minutes of Meetings of Internal quality Assurance Cell (IQAC)

Date: 23/04/2018

Time: 12.00 am

Venue: Board Room, GNIT

Members Present:

1) Prof. Neeranjan Chitare (CSE)

2) Prof. Narendra Wadaskar (HOD, ME)

3) Prof. Sushant Gajbhiye (HOD,CE)

4) Prof. Neha Chourasiya (HOD, ETC)

5) Prof. Praful Kumbhare (HOD, EE)

6) Dr. Varsha Gaikwad (HOD, ASH)

The IQAC Coordinator, Prof. Reena Thakur, Welcomed the members to the meeting then the meeting started with discussing the agenda of the meeting.

Agenda-01: Finding of Internal Academic Audit

All members discussed about initiatives taken for improvement in academic processes. Prof. Reena Thakur informed about external and internal academic audits being conducted in all departments. She also informed that in last semester, more stress was given on audit of practical

evaluation done by the faculty members and it has been observed that practical evaluation was improved.

The members discussed about attitude of students towards internship. They suggested that students should be ready to do ground level work when comes out as engineering graduate.

Prof. Reena Thakur, HOD CSE, explained virtual lab concept in relation to the simulation tools era which was a point of discussion

Agenda-02: Improvement in Consultancy work

It is suggested by external members/Internal members to improve consultancies from many organizations.
The all members discussed with the decision to give focus on more hands on to students for gaining practical knowledge and consultancies.

Agenda-03: Standardization of formats

Dr. S. N. Shelke, Principal, GNIT suggested that a faculty portal should be created for maintaining faculties updated data with various filters for accessing data in desired format and he is also suggested that a datasheet can be maintained department wise for all data related to the department.

Agenda-04: Students feedback in academic audit

Prof. S M Gajbhiye HOD, Civil raised the concern of non involvement of students during audit. He invited suggestions from all members. He was also suggested that feedback of few selected students with good attendance should be taken during audit. Some members also suggested that feedback from students with low attendance should also be considered in order to understand the reason for their lack of interest

Agenda-05: Relevance of academic audit in respect to remedial and feedback.
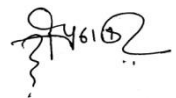
Prof. Narendra Wadaskar HOD, ME and Dr. Varsha Gaikwad HOD, ASH proposed that remedial classed should be the outcome of academic audit. And the main reason for poor performance of the students is lack of attendance during the first months of classes. He also

suggested to keep check on the performance, student with less than 75 % attendance should not be allowed for sessional exam. It is accepted by all that remedial classes for such students would be more effective than students having less attendance.

Agenda-06: briefing about activities for quality assurance

Prof. Reena Thakur briefed in meeting about the activities that were carried out in session as follows:

1) Internal Marks audit was carried out in all departments

2) Internal academic audits for UG and PG were conducted

3) Dr Babasaheb ambedkar technological University compliance report submitted for 03 UG and 02 PG Courses

In-charge

IQA Cell